



How to get your event onto the ERC website

The Restoration Project Finder (RPF) is a booking platform on the ERC website which provides an additional way for you to promote your event/workshop/course, and reach a wider audience of earth restorers. The RPF also includes a vacancy platform to help you recruit volunteers or interns with particular skill sets or expertise.

We can sell tickets on your behalf (for any paid event/workshop/course) OR we can just list the event and link it your own booking platform.

The Foundation drives traffic to the RPF platform page through our newsletter, social media, and Google Ads. However, it remains your ERC's responsibility to promote the event/workshop/course through your own local network and social media channels.

How to get your event/workshop/course onto the ERC Restoration Project Finder

Send an e-mail to hello@erc.earth and include this information:

1. Name of event: Max 28 characters
2. Date/s of event (DD/MM/YYYY to DD/MM/YYYY)
3. Price per ticket (if we are selling on your behalf) and the number of tickets you wish to sell through the RPF (you can always contact us if you wish to increase or decrease that number.)
4. If you prefer to only sell tickets on your own platform, please provide the link to the booking page.
5. A description of the event (maximum 300 words). Make sure this description describes what will happen during the event, what conditions people can expect (terrain, weather), and what they can take away from the event (knowledge, skills, deeper connection with nature etc)
6. A programme/daily schedule (if applicable) of the event.

7. Your event handbook: You can find an example on the ERC Resources web page. We can create one for you if we're selling tickets on your behalf.
8. Your Health & Safety Policy (if you do not have a health & safety policy, download our template from the ERC Resources web page and customise it for your ERC. It is crucial that you take safety and the health of your participants seriously, so make sure you have Health and Safety Policy and procedures in place and include this at the welcome briefing.
9. If we are selling tickets on your behalf, we'll need details for the confirmation email we send participants after payment is made. You can download an example from the ERC Resources web page and customise it for your ERC.
10. And finally, please provide the names of three nearby attractions to encourage a longer visit to the region to justify the travel. We have learned this really helps to attract participants.

For each ticket sold through the RPF, we will charge a fee of 7,5% of the ticket price. If your event is free there will be no fee. This fee is necessary to cover the cost of the payment platform (we use Stripe – it charges a percentage of 2 to 5% depending on the payment method (bank, credit card or Paypal, with Paypal the most expensive). We also pay the bank transfer costs. And finally, we have to pay a bookkeeper to make sure that all transactions are properly accounted for. These costs are part of the 7,5% fee. The Foundation will send a sales status update to you every Friday and transfer payment 2 weeks prior to the start of your event.

How to get your volunteer opportunity/internship onto the ERC Restoration Project Finder

1. E-mail your vacancy to hello@erc.earth, and use the template on the ERC Resources web page as a guide for supplying us with relevant details.
2. Please include a photo of the accommodation where the volunteer will be staying, the communal kitchen (if applicable) and the bathroom facilities.

Important to note

Make sure you allow sufficient time for people to hear about your event/workshop/course. We suggest 3 – 6 months.

Be realistic with your costing but do not overprice your event/workshop/course. Remember that for some participants the cost of travelling to your ERC will already be high. To attract sign-ups the experience needs to be affordable.

For events/workshops/courses sold via the ERC RPF we will apply the standard [Terms and Conditions](#) of the ERC movement and our Code of Conduct. Which you'll find on the ERC Resources web page. Please note that we have a set cancellation and refund policy in place. These are stated in the Terms and Conditions.

The Foundation has developed an ERC-Earth Restorer Agreement which you'll find on the ERC Resources web page. This is to protect you and the events/workshops/course participant or volunteer/intern. We strongly recommend that this completed by you and signed by every participant (earth restorer) on arrival at your ERC.

Make sure your ERC has public liability insurance before accepting any participants, to cover you in the event of any unfortunate incidents, especially in cases of severe injury or death of earth restorers or volunteers/interns. Other insurance may be required under local laws. Make sure you have this in place too.

We recommend you watch Lesson 11 of the Road Map Training before planning your event.